

**9315**  
**Senior Guidance**  
**Fall 2016**

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**Instructor:** Emma Goldberg, M.Ed, NCC, PLPC

**Office Hours:** By appointment

**Email:** [egoldberg@iwacademy.org](mailto:egoldberg@iwacademy.org)

**Required Materials:** All students are required to have access to a computer with an internet connection. Furthermore, all students are expected to know how to access Naviance and know their own login credentials.

**Course Description:** Senior guidance is a workshop course where students will be presented with information on the process and steps of applying to college, as well as the time in class to work on applications and get support from the College Counselor.

**Learning Goals:** By the end of the course, all students will be expected to be able to:

1. Explain the college application process thoroughly and differentiate the role of the student, the guidance office, and the college
2. Assemble college applications and application materials in an organized and timely fashion
3. Demonstrate an understanding of what colleges are looking for in a college admission essay through the creation and editing of their own admission essay
4. Understand how to fill out the FAFSA, the process of obtaining financial aid, and identify resources for locating scholarships

**Course Requirements:**

1. Completion of a spreadsheet for all colleges the student is planning on applying to. This will serve to keep the student organized and on-time throughout the college application process.
2. Completion of a full-length college admission essay from one of the Common App prompts. Many students may use this for their final applications; for those who choose not to, it is excellent practice in crafting and editing an essay.
3. Meet with Mrs. Goldberg individually to discuss college choices, applications, and any questions or concerns the student may have.
4. Attend 2 visits with College Representatives during lunch mods.

**Attendance and Class Participation:** Students are expected to attend each class and participate in class discussions and activities. The participation of each member of the class is vital to the success and learning of all students, and will therefore be considered highly in the assignment of a grade.

**Grading:** This is a **pass/fail** course. Instead of receiving letter grades throughout and upon completion, you will be issued a passing grade or a failing grade based upon your completion of class requirements and the effort you put into them. You will only receive this grade at the end of the semester.

**Bring Your Own Device Policy:**

1. Devices are a privilege to use in my class.
2. When class starts, all devices should be on your desk ready to use – if the color on the board says so.
3. If you are caught using your device in any way not instructed you will lose your privilege to use your device in class for one cycle.
  - All assignments or in class activities during that cycle, will be completed on your own time
4. All IWA BYOD policies will be enforced: no social media, no YouTube, no photography without permission, and no recording of video. If a phone rings or buzzes during class, or you are found to be violating any of the above policy restrictions, your device will be taken away, and you will pay a fine to have it returned.
5. Stoplight for BYOD:
  - If you see a **Green** piece of paper on the board that signals devices will be used as soon as class starts so have them out, face down or screen down, and ready to be used as soon as we begin.
  - A **Yellow** piece of paper means that devices will be used, but not quite yet. So keep them in your bag until I instruct you to take them out.
  - A **Red** piece signals that devices will not be used that day at all so do not take them out.

**Academic Integrity:** Cheating will not be tolerated. Any student caught cheating will receive a failing grade and parents will be contacted – no exceptions whatsoever. Cheating may also bring about demerits, detention, or other administrative action. Plagiarism is taking credit for someone else’s work and/or ideas.

Plagiarism will result in a failing grade, parent contact and possibly other administrative action – no exceptions whatsoever. Copying work from another student is cheating. Both students will receive a failing grade, parents contacted, etc. - the student copying the work and the student who gave work to be copied. Be responsible and mature – do your own work and do not enable another’s irresponsible behavior.

**Instructional Modification:** Students who have a disability or condition that may impair their ability to complete assignments or otherwise satisfy course requirements are encouraged to meet with me at the beginning of the semester to identify, discuss, and document any feasible instructional modifications or accommodations.

<b>Cycle</b>	<b>Topic</b>	<b>Assignment</b>
<b>1</b> Section 1: 08/16 Section 2: 08/16 Section 3: 08/17 Section 4: 08/23 Section 5: 08/28 Section 6: 08/24	Introduction & Overview of Process	Complete spreadsheet for each prospective college and get syllabus signed  <b>Due:</b> Cycle 3
<b>2</b> Section 1: 08/30 Section 2: 08/30 Section 3: 08/31 Section 4: 09/07 Section 5: 09/12 Section 6: 09/08	Applying through Naviance	None
<b>3</b> Section 1: 09/14 Section 2: 09/14 Section 3: 09/19 Section 4: 09/25 Section 5: 09/28 Section 6: 09/26	Work Day	None
<b>4</b> Section 1: 10/03 Section 2: 10/03 Section 3: 10/04 Section 4: 10/10 Section 5: 10/13 Section 6: 10/11	Writing the College Admission Essay	Write a full-length college admission essay from a Common App prompt  <b>Due:</b> Cycle 6
<b>5</b> Section 1: 10/17 Section 2: 10/17 Section 3: 10/18 Section 4: 10/26 Section 5: 10/31 Section 6: 10/27	Financial Aid	None
<b>6</b> Section 1: 11/02 Section 2: 11/02	Work Day	None

Section 3: 11/03 Section 4: 11/10 Section 5: 11/15 Section 6: 11/13		
<b>7</b> Section 1: 11/17 Section 2: 11/17 Section 3: 11/27 Section 4: 08/01 Section 5: 12/06 Section 6: 12/04	Work Day	None
<b>8</b> Section 1: 12/08 Section 2: 12/08 Section 3: 12/11 Section 4: None Section 5: None Section 6: None	Work Day	None

## Signature Form

The purpose of this portion is three-fold: to let me know that you have read these policies and expectations, to let me know your parent/guardian has, too, and to provide preferred contact information from your parent/guardian. Please sign below, detach at the line, and return to me next class.

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Student signature:

Parent/Guardian signature (one):

## Parent/Guardian Contact Form

Daughter's Name: (first and last, please)

Name:

Phone:

Email:

Preferred form of contact: *phone*    *email*    *note sent home with daughter*

Anything you would like me to know about your daughter?