College Application Checklist

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of College/University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deadline Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please note: the counseling center must have **TWO WEEKS** notice)

Date you submitted application online: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check the application used:

 \_\_\_\_\_ Common App

 \_\_\_\_\_ College Specific ONLINE Application

 \_\_\_\_\_ College Specific PAPER Application (it is attached)

Recommendations needed:

 \_\_\_\_\_ Teacher

 Teacher name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_ Counselor

I have:

\_\_\_\_\_ Added this school to the ‘Colleges I am Applying to’ on Naviance

\_\_\_\_\_ Sent my ACT/SAT scores directly from College Board or ACT

\_\_\_\_\_ Requested all recommendations both in person and through Naviance

\_\_\_\_\_ Requested my transcript through Naviance